

← RE: [EXTERNAL]Re: Approval to Be... Aa

**ACPS FOIA Request**

11/14/25 ☆

To: Me & 1 more ▾

Good afternoon, Ms. Martin:

I wanted to provide an update on your FOIA request.

1. Status of Records Request

I have reached out to all staff members whose email records fall within the scope of your request. I will provide you with a progress update next Thursday, November 20.

2. Email Searches by Staff

Regarding your request for Technology (or a third party) to pull email records for Ms. Gately and Ms. deSibour: After reviewing the specifics of your request, the FOIA Officer determined that this search is most appropriately handled by the employees themselves. For targeted requests like this, staff are considered the custodians of their own email records and are asked to search their mailbox directly.

Each staff member has been instructed to search their mailbox thoroughly and provide any responsive records. If you notice any inconsistencies or gaps once you receive the records, please feel free to reach out so we can review your concerns.

👍 Thank you.

👍 Received, thank you.

👍 Wi



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